

AGENDA

Regular Board Meeting

June 27th, 2024

5:30 PM

MCTA Board Room, 1st Floor

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From May 30th, 2024

EXECUTIVE OFFICE REPORT – May 2024

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

- ❖ Budget Variance Reports – May 2024 for Fixed Route & Shared Ride
- ❖ Balance Sheet as of May 31, 2024

Operations Committee

David Edinger

HR Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

UNFINISHED BUSINESS –

NEW BUSINESS – ORG Chart Approval
Slate of Officers FY24-25 Approval
CEO Salary Approval

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

****The next meeting of the Board of Directors will be on July 25th, 2024****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, May 30th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Six (6) Board members were present. The meeting was called to order at 5:31 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, CEO
John Hoback, 2 nd Vice Chairman	Margaret Howarth, EDE
Eric Koopman, Asst. Treasurer	Iris Navarro, COO
David Edinger, Secretary	Joan Davidge, CFO
Robert Huffman	Cheryl McPherson, HR Manager
Maria Candelaria	Water Quadarella, Rural Ops & Maint. Manager
	Guy LaBar, Shared Ride Manager
	Lawrence Gebo, Safety Manager & Maint. Asst.
	Helen Yanulus, Grants and Comm. Manager
	Gosia Sobieszczuk, Recording Secretary
	Jill Nagy, Solicitor

PUBLIC COMMENT:

Public comments were provided by Lyndia Meade-Jonas. Additional comment by WM regarding RM stepping down as President, reorganization of Board on July 1st, 2024.

APPROVAL OF MINUTES:

The minutes from the April 25th, 2024 meeting were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: FR April ridership is above goals, revenues are above budget, and expenses exceeded the budget. SR ridership is above goals as well, and revenues are above budget and expenses are under budget. PonyPlus ridership is above goals, revenues are above budget, and expenses exceeded the budget. Starting next fiscal year, we will present the actual expenses per program/per route. MCTA won't be participating in the West End Fair this year; instead, we will allocate costs towards advertising a new fare payment system on FR.

FINANCIAL REPORT:

APRIL - FR

JD: Revenues and expenses over budget for the month and YTD. Surplus on diesel and admin wages. Over budget on FR drivers' wages as well as FR parts and tires. MM raised concerns regarding CNG buses.

APRIL - SR

JD: Revenues and expenses under budget for month and YTD. Surplus on fuel, SR parts and admin wages. Over budget on SR drivers' wages.

OPERATIONS:

RS: additional details on the expansion project. We should break ground by next fall. WQ: Fleet is getting old. Ten (10) SR buses will be ordered this year for next year's delivery. All new buses are getting more expensive and have long lead time.

HUMAN RESOURCES:

CM: update on new hires: (2) mechanics, (1) part-time accountant, and (1) dispatcher. Recruiting in cooperation with trade schools.

COMPLIANCE:

JH: committee updated (15) out of (21) certifications. The process should be completed by next month.

MARKETING:

HY: continuous presence at events, in media, and social media.

UNFINISHED BUSINESS:

RS: Strategic Planning Meeting #2 on June 18th at 5pm.

NEW BUSINESS:

RS: requested the Board to approve IN as alternative representative for Metropolitan Planning Organization.

EXECUTIVE SESSION:

None

RESOLUTIONS:

(2) Resolutions were presented and approved:

Resolution 2024-6: Safti Property/Liability Pool

Resolution 2024-7: Safti Workers Compensation Fund.

QUESTIONS/COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:51 PM.

Signed by _____
Secretary/Assistant Secretary

MOTIONS
May 30, 2024

01-05-2024 – Motion to approve minutes from the April 25th Board Meeting.

MOTION CARRIED – RH/JH

02-05-2024 Motion to approve the Fixed Route Budget Variance report for April 2024,
subject to audit.

MOTION CARRIED – JH/DE

03-05-2024 – Motion to approve the Shared Ride Budget Variance report for April 2024,
subject to audit.

MOTION CARRIED – JH/EK

04-05-2024 – Motion to approve IN as alternative representative for Metropolitan Planning
Organization

MOTION CARRIED – JH/EK

05-05-2024 Motion to approve the Resolution 2024-6: Safti Property/Liability Pool

MOTION CARRIED – MM/JH

06-05-2024 – Motion to approve Resolution 2024-7: Safti Workers Compensation Fund

MOTION CARRIED – JH/DE

07-05-2024 - Motion to adjourn.

MOTION CARRIED – JH/DE